State of North Carolina
Office of Information Technology Services

Michael F. Easley, Governor   **George Bakolia, State Chief Information Officer**

May 5, 2005

Memorandum

To: Agency CIOs, Project Managers and Interested Parties

From: Tom Runkle

Subject: Status Report on Project Portfolio Management as of May 5, 2005

The purpose of this memorandum is to provide you with key status information regarding the Project Portfolio Management implementation. As stated in several meetings, ITS recognizes that this project is one of culture more so than technology, and your active participation and involvement are critical to the success of this endeavor.

Current Status highlights:

1. The requirements gathering phase of the project is complete, as well as the early adopter pilot.

2. Focus is now on the configuration changes, internal planning for rollout and training development

3. An information session on the Portfolio Management Initiative is scheduled for May 23rd for CIOs, CFOs and their key staff.

Next and Future Steps for this Project:

Given the internal focus of the project over the next few weeks, we will be suspending our weekly status report until significant information is ready to be reported. We will be continuing communication to targeted audiences as appropriate.

If you have any questions about this report or the project, feel free to contact anyone on the project team: Tom Runkle, Sharon Hayes, Jesus Lopez, Denny McGuire and Jim Tulenko. Team contact information has been posted on the SCIO web site. We may not have an immediate answer to your question, but we will find the answers for you.